|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Une image contenant logo  Description générée automatiquement | | **ANALYSIS**  **REQUEST**  **DO NOT FILL IN** | | Une image contenant texte  Description générée automatiquement | |
|  | | | | | |
| Contact  Platform staff involved in the project | | | | | |
| ***Fill in mandatory fields marked with \**** | | | | | |
| **Customer section** | | | **Confidentiality Oui** | | |
|  | Project leader # 1 | | Project leader # 2 | | Team leader |
| First Name & Name | specify **\*** | | specify | | specify **\*** |
| Phone | specify **\*** | | specify | | specify **\*** |
| Email | specify **\*** | | specify | | specify **\*** |
| Laboratory address | Name and laboratory address **\*** | | | | |
| Billing address  (if different) | Laboratory billing address **\*** | | | | |
| Financial and Accounting Manager Contact | specify name **\*** specify email **\*** specify phone number **\*** | | | | |
|  | | | | | |
| **Project title** | | | **Confidentiality Oui** | | |
| Specify **\*** | | | | | |
|  | | | | | |
| **Description of scientific context** | | |  | | |
| The scientific context and analysis objectives have to be shortly described in this section. Depending on the content complexity, a longer description can be given in a separate document attached to this form. **\*** | | | | | |

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| **Sample description** | | |
| Specify here the number and type of sample.  NB 1: in case of solution, specify buffer and concentrations.  NB 2: in case if acrylamide, gel or bands, specify staining and date of staining. Provide an image. | | |
|  | | |
| **Sample preparation protocol** | | |
| Protocol followed for sample preparation | | |
|  | | |
| **Database (for proteomic projects only)** | | |
| Species or taxonomy | | *specify* **\*** |
| By default, the platform will perform restricted query against SwissProt database for the specified taxonomy. For custom query (specific database, enlarged database…), please specify (name, URL, etc) and/or provide the supportive documentation (format \*.txt ou \*.fasta). | | |
| Special database | | information regarding the database to query |
|  | | |
| **Remarks and special requirements** | | |
| 🖐 Note/requirements in relation with your sample; e.g. sample storage, sample sensitivity (T°, moisture…), preservation or recovery.  🖐🖐 Protocol followed for sample preparation.  🖐🖐🖐 Describe clearly possible risks associated to samples  NB 1: Bordeaux Proteome only ensures sample storage during the period of the service activity. Sample storage conditions are specified by the customer here. Otherwise, biological samples are stored at -20 ° C and gels at 4 ° C. The clients can also specify their wish to recover remaining samples, otherwise, samples will be discarded.  NB 2: Bordeaux Proteome only ensures the storage of raw data during the period of the service activity. If the customer wants to get the raw data, he must specify it here. | | |
|  | | |
| **Type of service \*** | | |
| Complete description of services is available at:  <https://proteome.u-bordeaux.fr/modalite-dacces/> | | |
|  | **Collaborative** **work:** Prices include operating costs. The users agree to include as co-authors in publications and presentations, the platform staff involved in the study as defined in the Platform section of this form. | |
|  | **Service:** The rate includes, in addition to operating costs, the costs of expertise. The user is then sole and unique owner of the results. | |

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| **Technical proposal** |
| Do not fill in |

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| **Deadline for resultdelivery** | |
| Do not fill in | |
|  | |
| **Quotation** | |
|  | |
| After results delivery \*, and if analyses agree with the above specifications, we kindly ask you to send us a purchase order to the following references: | |
| ADERA  162 avenue du Docteur Albert Schweitzer  CS 60040  F - 33608 PESSAC CEDEX  Tél. : 05 56 15 11 57  SIRET : 403 280 308 00046  TVA : FR94 403 280 308  Mail d'envoi : [commandes.cellules@adera.fr](mailto:commandes.cellules@adera.fr) | Lucie Duboscq [lucie.duboscq@u-bordeaux.fr](mailto:lucie.duboscq@u-bordeaux.fr)  (cc [stephane.claverol@u-bordeaux.fr](mailto:stephane.claverol@u-bordeaux.fr))  Gestionnaire administrative et financière  Bâtiment CARF (ex. Bâtiment CGFB)  Bureau 111  0557571683  Fédération des plateformes  146 Rue Léo Saignat  33076 BORDEAUX Cedex |
| Laboratories which are part of the University of Bordeaux can use internal transfer by the GPI module (Please select Plateforme Protéome as supplier).  Please attach the above quotation and the file number.  \* Any changes made to your files processing are subjected to your agreement. In this case, you will receive an updated quotation after having received the results. | |

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| **Validation** |
| Based on information provided and shared in this form, |
| I accept the terms of this form including the technical description, the quotation, the delivery deadline as well as the type of the services selected and the Platform terms of  Use <https://proteome.u-bordeaux.fr/en/charte-dutilisation/> |
| I accept that the Platform staff involved in this project as well as the project titles are referenced in our Activity reports |
| I accept that my/our emails are used by the Platform for our satisfaction survey  According to our General Terms of Use, all information remains confidential and can be deleted upon request to the platform manager. |